

METHODS OF ABSTRACT SUBMISSION -2008

1. On-line submission from the *Abstract Submission* page on the Association web site. Follow the thread from the Welcome Page of the site at this URL: www.clinicalanatomy.org. In addition to including the information requested on the electronic submission form, *you MUST follow the general format instructions as outlined above for the text you paste into the text box*. In case of crashes, freeze-ups, etc., it is advisable to NOT type the text of your abstract directly into the box. Type it into a word processing program where it can be saved, copy and paste it into the text box for the abstract in the form on the web site. Click the "SUBMIT" button only once.

2. As an e-mail attachment. Submit the abstract, *in the format outlined above*, as an email attachment in any popular word processing document (Microsoft Word, WordPerfect - Mac or PC versions accepted) to the Program Secretary at gsmith@stmarys-ca.edu. It is essential that the following information be enclosed in the text of the email message:

- **name** of presenting author
- **contact email address** preferred (or phone/FAX)
- **format** desired: platform, poster or Techfair
- **eligibility** for a student presentation award and/or the Presidential Travel Award

** If the abstract is for the Techfair format, a statement must be included indicating that the abstract does not contain material(s) to be presented that is currently available for purchase from national publishers/resellers.

3. Via regular mail or courier on an accompanying computer diskette or CD. Submit the abstract, *in the format outlined above*, in any popular word processing document (Microsoft Word, WordPerfect - Mac or PC versions accepted) to the Program Secretary at the address listed below. It is essential that the following information be enclosed in the text of the email message:

- **name** of presenting author
- **contact** phone, fax and email address
- **format** desired: platform, poster or Techfair
- **eligibility** for a student presentation award and/or the Presidential Travel Award

** If the abstract is for the Techfair format, a statement must be included indicating that the abstract does not contain material(s) to be presented that is currently available for purchase from national publishers/resellers.

Mail/courier the diskette/CD and accompanying information to the Program Secretary:

Gregory R. Smith,
Program Secretary, AACA
Biology Department
Saint Mary's College of California
Moraga, CA 94575

Regardless of your method of submission, you will be notified of the receipt of your abstract. If you do not receive an *Acknowledgement of Receipt*, **your abstract was not received**. It is the responsibility of the submitting author to follow up on this.

The deadline for submission of abstracts for all presentation modes is April 1st, 2008.

Presenting authors will be notified by email (or regular mail for those without an electronic address) regarding the disposition of their abstract following review prior to April 21st, 2008

In an effort to keep members up-to-date on the meeting format as it is progressively assembled, the meeting *Program and Schedule of Events* will be available in various stages of completion as a downloadable .pdf document from the Association web site (<http://www.clinicalanatomy.org>). Meeting attendees can view or download these materials prior to receiving their printed copy at the Registration Desk in Toronto.